

Providence Catholic School

The College Preparatory School for Girls Grades 6-12

1215 N. St. Mary's Street

San Antonio, TX 78215

Phone: 210-224-6651

Fax: 210-224-6214

Website: www.providencechs.net



2012/2013 Application and Admissions Process

Grades 6, 7, 8

1. Complete an Admissions Application (*available online*). There is no application fee.
2. Provide a copy of most recent report card, most recent standardized test scores, conduct and attendance records.
3. Register for the Middle School Placement Test (MSPT) on January 28, 2012 at 9:00am.
Cost: \$10.00 (registration is available online)
All students taking the MSPT are eligible for Merit Scholarships based on test results.
4. Student takes the MSPT at Providence on January 28, 2012 at 9:00am
5. Providence will request school records from current school.
6. Students are notified of their status as soon as possible.

Criteria used for the admissions decision for grades 6, 7, 8

- Most Recent Report Card (*including attendance and conduct*)
- Most recent standardized test (ie. Stanford, Iowa, TAKS)
- MSPT scores
- Interview with student and parents if requested by admissions committee.

Grade 9

1. Complete an Admissions Application (*available online*). There is no application fee.
2. Provide a copy of student's most recent report card (*including attendance and conduct*) and most recent standardized test scores
3. Register for the High School Placement Test (HSPT) on December 3, 2011 at 9:00am.
Cost: \$15.00 (*HSPT application is available online*)
4. Student takes the HSPT at Providence on December 3, 2011* at 9:00am.
All students taking the HSPT at Providence on December 3rd are eligible for Academic Scholarships based on test results.
5. HSPT results are mailed to student and her current school.
6. An Interview may be requested of some applicants.
7. Providence will request school records and recommendations from student's current school
8. Students are notified of their status once records, recommendations, and HSPT scores are received. Expected date of notification is February 3, 2012.

Criteria used for the admissions decision for grade 9:

- 8th Grade Report Card (*including attendance and conduct*)
- Most recent standardized test (ie. Stanford, Iowa, TAKS)
- Teacher and/or Principal recommendations
- HSPT scores
- Interview with student and parents if requested by admissions committee.

Grades 10, 11

1. Complete an Admissions Application (*available online*). There is no application fee.
2. Provide a copy of most recent report card, most recent standardized test scores, conduct and attendance
3. Provide a copy of an unofficial transcript with GPA
4. Documents will be reviewed by the Admissions Committee and an interview time will be arranged.
5. Students are notified of their status as quickly as possible.

Criteria used for the admissions decision for grades 10, 11

- Most recent Report Card (*including attendance and conduct*)
- Most recent standardized test (ie. Stanford, Iowa, TAKS)
- Interview by admissions committee

Grade 12

Providence does not accept transfers during the senior year from any area high school. For students who relocate from out of town acceptance for grade 12 is decided on an individual basis.

- Complete an Admissions Application (available online). There is no application fee.
- Provide a copy of most recent report card, most recent standardized test scores, conduct and attendance
- Provide an unofficial copy of current high school transcript including GPA and Class Rank
- All documents will be reviewed by the Admissions Committee and an interview time will be arranged after the Counseling office has had sufficient time to review transcripts and can confirm that the student will be able to meet all the requirements to graduate with a Providence diploma.
- If any summer course work is necessary between the junior and senior year a conditional acceptance may be issued. A contract for successful completion will be signed by Providence, the student and her parents.
- An official transcript including GPA and Class Rank and end of year report card must be delivered to Providence at the end of the student's junior year for review. You will be given a form requesting the official transcript to deliver to your current school's guidance office.
- Any acceptance issued for senior year is conditional upon a review of the final transcript and report card to determine eligibility to attend Providence for senior year. A second interview with the Admissions Committee will be arranged by the beginning of August to ensure eligibility to enroll.
- Failure to provide an end of year transcript with GPA and Class Rank, end of year report card and/or failure to successfully complete agreed upon summer coursework will result in the revocation of acceptance.